



# The SHCS Top 20 Frequently Asked Questions

Welcome to Sacred Heart Catholic School! We are glad you have joined our school family! The following information is for your quick reference. Please call the school office at 704-633-2841 for further questions and information.

## **1. Q: How can I stay informed?**

School Website: [www.salisburycatholicsschool.org](http://www.salisburycatholicsschool.org)

Weekly Email – Every Friday

Weekly White Envelope – Every Thursday, with a few exceptions

Email Administrative Assistant: [spatella@salisburycatholicsschool.org](mailto:spatella@salisburycatholicsschool.org)

School Employees: first initial, last name @salisburycatholicsschool.org

School Facebook: [www.facebook.com/SacredHeartDolphins/](http://www.facebook.com/SacredHeartDolphins/)

School Instagram: [sacredheartcatholic](https://www.instagram.com/sacredheartcatholic)

School Twitter: [@sacredheartprincipal](https://twitter.com/sacredheartprincipal)

Our New SHCS School App –  
Scan the QR Code to download!



**2. Q: When does school start?** A: School starts at 8:00am with Morning Assembly. Students may be dropped off no earlier than 7:30 am. We recommend that students arrive by 7:55am. Students are tardy if they arrive after 8:00am.

**3. Q: What must students do if they are tardy?** A: They must check in at the school office to enter their classroom. An adult must enter the building with the student and check in student at the front office.

**4. Q: How do I get my child out of class for an appointment?** A: Please send a written note with your child prior to the appointment to the homeroom teacher. When you arrive to pick up your child for their appointment, you will come to the office and check your student out. Our office staff will dismiss your student from the classroom once you arrive at the front office.

**5. Q: What do I do if it is snowing, or the roads are questionable for travel?** A: In case of inclement weather, SHCS will NOT automatically be following the public schools. We will contact you via email and/or text message with pertinent information. If at any time you feel it is unsafe to travel, please stay home and contact the school office.

**6. Q: What is the uniform policy?** A: The uniform policies are available on our SHCS App or our website under the Parent Tab.

**7. Q: What happens if your child does not follow the school uniform policy?** A: All violations of the uniform policy will be cleared through the school office to remain consistent with our policy. Uniform infractions will receive a note home informing parents/guardians of the violation. The notice will require a parent/guardian signature and be returned the next school day.

**8. Q: Are used uniforms available for purchase?** A: Used uniform sales are organized by the PTO and occur one to two times per school year.

**9. Q: What are Dress Down Days?** A: Every month SHCS sponsors at least one Dress Down Day, typically on a Friday. Students can pay \$2 to dress down within the appropriate dress down guidelines. All monies raised go to a charity. The Weekly Email will also remind you.

**10. Q: When is School Mass?** School Mass is normally on Thursday mornings at 8:30 am. Parents are welcome to attend Mass.

**11. Q: What if my child is not Catholic?** A: All students attend Mass and participate in faith and virtue education.

**12. Q: What are Spirit Days?** A: Tuesday is Dolphin Spirit Day. On Tuesdays, students are encouraged to wear their SHCS spirit shirt and/or hoodie. These shirts and sweatshirts may be purchased in the school office.

**13. Q: How can I get a SHCS decal for my car?** A: There are decals and magnets available in school office.

**14. Q: What is the lunch schedule?** A: Grades 2 – 4: 11:15 – 11:45 am \*\* Grades 5 – 8: 12:00 – 12:30 pm\*\*Grades JK – TK: 12:25 – 12:55 pm (JK and TK will eat lunch in their classrooms) \*\* Grades K – 1: 12:40 – 1:10 pm. Junior Kindergarten and Transitional Kindergarten will be provided a morning snack.

Kindergarten and 1st grade students bring their own healthy snack each day. Our cafeteria lunch payment system is available online through FamilyPortal linked to FACTS Management or through our SHCS App. Lunch prices are \$4.50 or \$6.00 per day, depending on portion ordered. ***Lunches must be ordered by Monday at 6:00 pm for the week or you may order for the entire calendar month.***

**15. Q: Are there any special menus for religious holidays?** A: The cafeteria does not serve meat on Fridays. Cheese pizza is served. On Ash Wednesday, the cafeteria will serve a meatless meal (pasta with marinara or alfredo sauce).

**16. Q: What is the weekly White Envelope?** A: The White Envelope usually comes home every Thursday. It contains information from the school office, PTO, teachers and sometimes community events. It also may contain graded papers for parents to review. Envelopes are to be signed by a parent/guardian and returned on Friday morning in homeroom. If we are out of school on Friday, the White Envelope will be sent home on Wednesday and returned on Thursday.

**17. Q: What is required to volunteer?** A: All teachers, parents, and other volunteers who work with the children (ex. cafeteria duty, field trip chaperones, volunteer drivers, classroom parties, etc.) are required to create an account at [charlotte.cmgconnect.org](http://charlotte.cmgconnect.org). This is a Diocesan policy. You are not allowed to volunteer with the students until you have completed the CMG training, to include a background check.

**18. Q: What is a Grade Parent?** A: Each class has at least two grade parents. They are the communication link between the teachers and PTO to classroom parents. Grade Parents help organize class parties, schedule classroom volunteers when needed, and organize their class's Teacher Appreciation Luncheon. Middle school Grade Parents help organize and host middle school dances and the graduation reception.

**19. Q: How can I get involved and help at school?** A: The best way to get involved is by being active in our PTO (Parent Teacher Organization.) You will hear about upcoming events and volunteer opportunities.

2024 – 2025 PTO Board

President: Patti Buckland

Vice-President: Chemin Duffy Dry

Secretary: Joanna Trammell

Treasurer: Mary Katherine Parr

Head Grade Parent: Tanya Restar and Salverita Illiano

Classroom Grade Parents: Coming Soon!

**20. Q: What fundraisers will parents be involved with during the 2024-2025 year?**

- Boosterthon Fun Run – September 2024
- The 1882 Fund Annual Campaign – January 2025 thru March 2025
- Our SHCS SGA (Student Government Association) and SHCS Honor Society will have Giving Events during the school year to benefit local charities.